

Graduate Executive Committee Meeting Minutes

February 17, 2022

MEETING LOCATION: Online through Microsoft TEAMS

Present: Becky da Cruz, David Nelson, Beibei Lin, Ellis Heath, Matthew Carter, John Lairsey, Anne Greenfield, Dixie Haggard, Luis Bejarano, Keith Lee, Anne Price, Michelle Ritter, Michael Webster, Mitch Lockhart, Matt Grant, Chris Downing, Nancy Swanson, Linda Most

Proxies: Dixie Haggard for Anne Price.

Guests: Crystal Marshall, Colette Drouillard, Renee Whitmer, Karla Hull, Rebecca Petrella, Darli DeVane,

Request for Revised Course – MACC 7220: Advanced Accounting

Another MACC course (MACC7100) is better suited to the course title of Advanced Financial Accounting and would conflict with this course title. The proposed change would not change the content of the course or description of the course but would be more specific to the course and avoid confusion and conflict with the other aforementioned course.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course-MBA 7050: Strategic Marketing

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for Revised Course-7900: Strategic Management

MBA 7900 is the capstone course and should not be taken at the beginning of the program. More importantly, knowledge from MBA 7030 and MBA 7350 are expected in this course.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for Revised Course-WMBA 6000: Human Behavior in Organizations

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6010: Managerial Accounting

To reflect updated course description as listed in GA WebMBA program

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for Revised Course- WMBA 6030: Global and International Business

To reflect updated course description as listed in GA WebMBA program.

Request for Revised Course- WMBA 6070: Entrepreneurship-New Venture Analysis

To reflect updated course description as listed in GA WebMBA program.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Revised Catalog Copy- Georgia WebMBA Program (Website)

A new university was admitted to the consortium and there have been some course title changes.

Nancy Swanson motioned to approve. Linda Most seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

## **College of Education and Human Services**

### **Social Work**

Request to Deactivate Course- SOWK 6100 Introduction to Professional Social Work Education

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs.

Ellis Heath motioned to approve. Mitch Lockhart seconded.

Motion passed: 17 approved – 0 opposed- 0 abstained.

Request to Deactivate Course- SOWK 6201 Human Behavior in the Social Environment I

The Social Work program is revising their curriculum to offer students more specialization options. Several of the requested deactivated courses have been collapsed into other courses due to updating pedagogy and to better represent the learning goals of the program. The Social Work program would like to provide students with an option to select a Macro or Direct Practice specialization, which previously we have been only an Advanced Generalist program. With the removal of these courses, we will be able to add new course electives that students will be able to select to meet their needs.

Ellis Heath motioned to approve. Mitch Lockhart seconded.



social systems, and communities. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 6204 Diversity:

Diversity is a generalist level course taken concurrently with micro and macro generalist level courses to introduce the concepts of diversity, oppression and social justice. There are several areas of focus: 1) Examination of personal biases and values 2) Identification of diversity types and their

documentation, and evaluation learned during the MSW program. The course will support students with the process of reflecting on their internship and application of theories, policies, research, and practice skills in a variety of settings including, mental health, substance use, child welfare, schools, hospitals, and other community-based agencies. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a New Course- SOWK 7775

Adults and Older Adults. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained.

Request for a Revised Course- SOWK 6004 Social Work Practice with Groups:

The Social Work program is revising their curriculum to better represent the learning goals of the



Request for a Revised Course- SOWK 7800 Social Work Practice in Health Settings: The course hours offered is revised to reflect the course content more accurately and to maintain Council on Social Workers Education compliance. Information has been added to enhance instruction to broaden the audience of this course (i.e., both generalist and advanced students). Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7810 Psychopathology and Assessment: Streamlining prerequisites to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7820 Issues in Substance Use: Streamlining prerequisites to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7840 Seminar on Loss and Bereavement: Streamlining prerequisites to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7850 Social Work Practice in Schools: The Social Work program is revising their curriculum to better represent the learning goals of the program. The course hours are being revised to reflect the course content more accurately. Prerequisites are being streamlined to align with curriculum revisions. Ellis Heath motioned to approve. Mitch Lockhart seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- SOWK 7870 Social Work Practice with Abusing and Neglecting

Request for a Revised Course- ITED 7100 Foundational Theories in Instructional Technology: ITED7100 will be revised to better align with the newly released set of GaPSC Instructional Technology standards (effective as of January 2021). David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7200 Digital Literacy and Citizenship: New standards for instructional technology graduate programs came into place in January 2021. To meet the new standards, ITED 7200 must be revised to include additional topics such as introducing digital citizenship, modeling effective practices to K-12 students, enabling K-12 students to participate in the digital world, and selecting and evaluating digital tools and resources. Therefore, course content needs to include these new standards that require a change in the catalog description, as well as modifying the course title. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7201 Information Resources and Services: The current course description does not accurately convey the course content. New wording is more appropriate for demonstrating alignment of the course content to the new AASL standards David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7202 Collection Development and Maintenance: The current course description does not accurately convey the course content. New wording is more appropriate for demonstrating alignment of the course content to the new AASL standards David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7204 Literature for the P-12 School Librarian: The current course description does not accurately convey the course content. New wording is more appropriate for demonstrating alignment of the course content to the new AASL standards David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7300 Instructional Design and Technology Integration: ITED7300 will be revised to better align with the newly released set of GaPSC Instructional

alignment of the course content. (2). ITED7500 will be revised in response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021). David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7070 Decision-Oriented Research, Evaluation, and Professional Learning: In response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021), ITED7070 will be revised as an elective that allows students to more freely expand their professional knowledge on various data analysis and presentation techniques used across different educational settings (K-12 schools, higher education, corporate, government). David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 7090 Applications for Instructional Technology: In response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021), ITED7090 will be revised as an elective that allows students to more freely explore various microlearning and credential opportunities, reflect on the experiences, and demonstrate their learning to peer professionals. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8100 Theories, Models, and Perspectives of Instructional Design and Technology: The state of GA changed the Instructional Technology standards (effective Jan. 2021) that apply to the program in which the course meets requirements. New course title is more appropriate for demonstrating alignment of the course content to the new standards. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8300 Technology Tools for Training and Education: The state of GA changed the Instructional Technology standards (effective Jan. 2021) that apply to the program in which the course meets requirements. New wording is more appropriate for demonstrating alignment of the course content to the new standards. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8400 Technology for Learning Environments: New standards for instructional technology graduate programs came into place in January 2021. To meet the new standards, ITED 8400 will become an elective course that introduces students to evaluate, select and manage technology for the learning environments. New course title and description are more appropriate for demonstrating alignment of the course content. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8500 Leadership in Instructional Technology: The state of GA changed the Instructional Technology standards (effective Jan. 2021) that apply to the program in which the course is housed and meets requirements. New wording is more appropriate for demonstrating alignment of the course content to the new standards. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a Revised Course- ITED 8960 Supporting Best Practices with Innovative Technologies: New standards for instructional technology graduate programs came into place in January 2021. To meet the new standards, ITED 8960 will become an elective course that will introduce students to best practices and emerging technologies. Course content will no longer focus on researching literature to write a formal literature review and follow APA guidelines. Instead, course content will include discussing and demonstrating how various technologies can be used to support teaching with a small portion dedicated to researching bestpractices literature. Course content needs to accommodate the new standards and program needs that require a change in the catalog description, as well as modifying the course title. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Online Teaching Endorsement (Catalog):  
The information on the catalog website is no longer correct David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Certificate in Online Teaching (Catalog):  
The information on the catalog website is no longer correct David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Certification Only— School Library Media (Catalog):  
Certification Only—School Library Media Concentration curriculum and catalog needed to change in response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021) and AASL. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- M.Ed. Degree with a Major in Instructional Technology (Catalog):  
M.Ed. in Instructional Technology - Technology Applications Concentration curriculum and catalog needed to change in response to the changing needs of the field (IT Program Advisory Board Meeting on 09/30/2021) and a release of a new set of GaPSC Instructional Technology standards (effective as of January 2021) and AASL. There is nothing in GaPSC and AASL that indicates a certain number of credit hour requirements to meet standards. Proposed minimum credit hours will allow students to complete the program within two years. In addition, The M.Ed. in IT program is establishing 3-course tracks for guided electives to enable students to select electives giving them greater focus in predefined areas, e.g., multimedia development, program administration, online teaching. This program modification brings the Instructional Technology and Training concentration into alignment with the other M.Ed. in IT program. David Nelson motioned to approve. Megan Arrastia-Chisholm seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Ed.S. with a Major in Instructional Technology (Catalog):  
HOLD-Resubmit

**Amendment: Curriculum Change- M.Ed in IT (Technology Applications):** Pg. 2: This **fully** online program offers participants the opportunity to complete all course work **and field experiences** at a distance using the Internet and the VSU Course Management System.

Pg. 3: ~~Technology Applications concentration accepts applicants who are P-12 and non-P-12 public school personnel. For non-P-12 personnel, we encourage you to also review the Instructional Technology and Training concentration and apply.~~

## **Leadership**

### Revised catalog Copy- Certification in Educational Leadership (Performance-Based)

Documentation of insurance liability and completion of CITI assessment is no longer required. Both items were aligned with EDUC 5999. Ellis Heath motioned to approve. Matt Grant seconded.

Motion passed: 17 approved – 0 opposed- 0 abstained

### Revised catalog Copy- M.Ed. Degree in Educational Leadership - Higher Education Leadership

Option (Catalog): Include HEDL 7700 in the curriculum as an option for a 3-credit hour Guided Elective. This course was previously approved as a new course, but not added to the curriculum for Higher Education Leadership. This course will satisfy the 3 credit hour Guided Elective, which is a program requirement. The course description in the Graduate Catalog is as follows: A study or survey of the philosophy, history, and development of community and technical colleges in America, including the social, economic, and political forces affecting these institutions. The course also explores the rationale and techniques for keeping instructional and organizational functions



experiences related to a specific career. This particular graduate internship course has been taking place for 3 years. The internship is offered every semester and each candidate has to complete an application and participate in an interview with a faculty member. The applications and interviews have provided us with data to support the following: For undergraduate students to take advantage of an internship course that provides them an opportunity to "try on" a career, waiting until their senior year is too late. Students who typically need or want an internship experience do so to help decide if they want to get an advanced degree. Thus, if a student wants to enroll in a graduate program right after graduating with their undergraduate degree, they have to apply at the start of their senior year. To ensure that student can take advantage of this type of course, a minimum of 60 credits is necessary. This gives students ample time to benefit from this type of course. Additionally, allowing student to count the credits that have been transferred from another institution to VSU provides these students the same opportunities as all VSU students. Many students who want to apply for an internship course fall short of an overall academic grade point average of 3.0 or better. This often occurs because during their first year at an undergraduate institution, they struggle to figure out how to be academically successful. However, many of these students make the changes necessary to improve their GPA in their following semesters. Yet, to move one's overall GPA is a slow process, often one that takes all 4 years. To capture those students who have been successful in their academic work but have not yet reached a 3.0 overall GPA, a change in the criteria to an overall minimum 3.0 grade-point average in the last two years of their undergraduate major or a minimum of 3.0 for the last 2 years at VSU is required. Ellis Heath motioned to approve. Nancy Swanson seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Marriage and Family Therapy #2 (Catalog): All changes were adapted to meet new accreditation standards and to reflect updated program changes. Ellis Heath motioned to approve. Nancy Swanson seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

## **Teacher Education**

Request for a New Course- KSPE 8420 Foundations of Sports Coaching and Theory: SACSCOC requires all ED.S programs are a minimum of 30 hours. The current program is 27 hours. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Request for a New Course- KSPE 6411 Human Movement Applications The current program of study included 3 credit hours using undergraduate courses which did not count toward graduate GPA and did not meet the required content for a MAT degree. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Master of Education with a Major in Special Education -- Deaf and Hard-of-Hearing Education (Catalog): Data reflect students are entering the program with less than proficiency. absta5 Tm0 g92 reV

Revised Catalog Copy- Education Specialist in Coaching Pedagogy in Physical Education

(Catalog): SACSCOC requires all ED.S programs are a minimum of 30 hours. The current program is 27 hours. Ellis Heath motioned to approve. John Lairsey seconded. Motion passed: 17 approved – 0 opposed- 0 abstained

Revised Catalog Copy- Master of Arts in Teaching with a Major in Health and Physical Education

(Catalog): The current program of study included 3 credit hours using undergraduate courses which did not count toward graduate GPA and



## **College of Humanities and Social Sciences**

Revised Catalog Copy- MA in English (Website): The foreign language requirement has posed a hardship preventing and delaying graduation for English MA students, and it has been a barrier preventing enrollment for prospective applicants. When students enter our MA program without having already studied a foreign language as undergraduates, they must enroll in undergraduate courses in the Modern and Classical Languages department. These courses are not funded by graduate assistantships and/or loans, and thus the cost is prohibitive h t.c8ed a

## **Other Business/Topics from the floor**

**Graduate Admissions Update-** Still working on finalizing the view part of slate on the application.

### **Update Graduate Applications-**

**Graduate Recruitment Day:** February 21<sup>st</sup> –Dr. da Cruz thanked everyone who has RSVP. Everyone should be getting emails from Dr. Chu about students who are interested in your program, so you can reach out to them. There should be grad bags along with information about Grad school at the tables.

**Graduate Assistant Updates-**N/A

**Graduate Student Research Symposium:** The Graduate symposium is April 8<sup>th</sup>. The