

Graduate Executive Committee Meeting Minutes
November 17, 2022
MEETING LOCATION: Converse 3007/Online through Microsoft TEAMS

Present: Becky da Cruz, David Nelson, John Lairsey, Anne Price, Michelle Ritter, Jennifer Beal, Mitch Lockhart, Ellis Heath, Lenese Colson, Debra Gresham, Ann Greenfield, Dixie Haggard, Kelly Davidson, Matthew Grant

Proxy: Anne Price for Keith Lee, Ellis Heath for Nancy Swanson

Guests: Crystal Marshall, Rebecca Petrella, E-Ling Hsiao, Cordell Moats, and Darli DeVane

The meeting was called to order by Dr. Becky da Cruz at 2:04 pm.

Minutes from October 20, 2022 were approved. Ann Price motioned to approve. David Nelson seconded. Motion passed: 15 approved - 0 opposed – 0 abstained

Special Guest:

College of Science and Mathematics

Request for Revised Catalog copy (catalog): Master of Science in Biology (non-thesis option) -Changes are necessary to include information on new non-thesis degree option.

David Nelson motioned to approve. Debra Gresham seconded. Motion passed: 15 approved – 0 opposed – 0 abstained.

Request for New Course: Biology Graduate Internship- Satisfies requirement of Biology Master's degree non-thesis option. Opportunity for students with diverse backgrounds to apply different experiences for graduate credit.

work with individuals and macro to work with larger groups and communities. The change of request form is being developed for catalog changes to match the revised curriculum. Debra Gresham motioned to approve. John Lairsey seconded. Motion passed: 15 approved – 0 opposed – 0 abstained.

Request for Revised catalog copy (catalog)

Request for New course: ACED-Human Resource Information Systems and Analytics- This course is created for the new track focusing on Human Resource Development for the MED in Adult and Career Education program.

Debra Gresham motioned to approve. John Lairsey seconded. Motion passed: 15 approved – 0 opposed – 0 abstained.

Sub Committee Reports

- **Graduate Student Success** – (Dr. da Cruz) the subcommittee will be meeting next week to work on the spring kickoff. It will be virtual.
- **Doctoral Program Sub-Committee**- (Dr. da Cruz) Subcommittee met Nov 3rd. The committee discussed the Retaking Comprehensive Exam for Dissertation Extension form. This form would give students an extra year to get their dissertation finished. It was recommended to remove the word “Retaking” from the title. The committee also discussed the possibility of Grad students retaking a class they did not pass.
- **Graduate Appeals**-No Report
- **Graduate Faculty Scholarship**- (Dr. da Cruz) Faculty are using their funds they were awarded.
- **Graduate Faculty Membership** (Dr. Nelson) The committee recommends Matt Carter for full faculty status. David Nelson motioned to approve. Debra Gresham seconded. Motion passed: 15 approved – 0 opposed – 0 abstained.
The committee discussed on whether Associate Deans should be exempted from applying for full faculty status. The committee decided there was no need to give them an exemption at this time. Dr. Nelson stated they are adding 3 new people to the committee and Dr. Michael Bochenko is going to be the new chair of this committee.
- **Graduate Research Symposium**- Next meeting is set for November 29th to continue planning for the event.

Other Business/Topics from the floor

- **Graduate Admissions Update**- Rebecca Petrella reminded everyone of the meeting to be held on Friday, November 18th. She stated they were going through the programs that have a November 15th deadline to make sure there were no documents missing.
- **Commencement**-Dec 9th Dr. da Cruz stated we are doing away with the marching orders for commencement. The students will go to their program table to get their cards. She stated there is a need for program coordinators to help with Hooding commencement

Darbi Davara

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