

Council on Staff Affairs

(COSA)

Minutes

Tuesday, December 8, 1998

8:30 AM

Dogwood Room University Center

Members present: Holly Decker, Hilda Spell, TR "Cat" Decker, Nina Windham, John Anderson, Sammy Dees, Scott Doner, Ann Farmer, Ann Harris,

Hazel Hewett, Joe Hickey, Trudy Hyatt, Ann Lacey, Tom Parnell, Ruth Salter, Inman Grimsley, Gloria Tonsil

Members-At-Large: Pat Rozier, Pearl Everette

Members excused: Debi Parkhill, Beverly Sharpe, Tim Yorkey

The COSA meeting was called to order at 8:30 AM.

Special Order of the Day: Holly Decker said that she got the letter back from Dr. Bailey about a Staff Day. He said, "Let's do it," so we'll start planning for events to do on October 2,1999.

Minutes from the November 10, 1998 were passed and approved.

Treasurer's Report - Nina Windham

Totals:

Balance Forward \$1616.50

Printing of Minutes 191.74

Balance Remaining \$1424.75

Dec. 01, 1998

#### Committee Reports

a. Elections - John Anderson, Chair-No Report

b. Employee Recognition Committee - The employee of the semester was picked and will be presented at COSA on the January 12, 1999 meeting since Dr. Bailey will be available that date.

c. Policy Committee - Trudy Hyatt turned over the policy committee paper work to Pat Rozier since she is leaving VSU.

d. Recycling Committee - Tom Parnell will be posting information as he receives it.

e. Retirement Walkway Committee - Hilda Spell- The latest is that we have hit a bump, they're saying those Plant Ops. doesn't have a brick layer. But that will be talked about at the next walkway meeting. Also looking into having a stone engraver to do it and what the cost may be. Also you can still give to the retirement walkway fund at any time you wish to do so.

f. Salary Study Committee - Dr. Crowe has all the paper work concerning VSU staff salaries. Now he has to compile salaries from the regions that are in the same area as VSU and that may take a little time to do.

#### Report from the Chair

The original Proclamation that was presented to COSA at the 5th Annual USGSC Conference by Mayor Rainwater is locked up at the Bursary. She also attended the Administrative Council lunch and they informed everyone that Sunset Park now belongs to VSU. She let the Council know that the employee of the quarter has changed to employee of the semester to keep in line with the university.

#### Old Business

Holiday Work - Nina Windham said that she has not seen Dr. Bailey about Thanksgiving time off. After further discussion on this, it was voted to have a survey sent out to staff members to see what their ideas may be on this matter.

#### New Business

Holiday 99 - Inman Grimsley handed out a recommended holiday schedule for approval by COSA. COSA voted on the recommended schedule and the recommended schedule will be sent to Dr. Bailey to approve and then sent to the Board of Regents for approval.

There was no further discussion or business, the meeting was adjourned at 9:22 A.M. and will meet again on January 12, 1999

Respectfully submitted: Cat Decker, Secretary