



COUNCIL ON STAFF AFFAIRS  
Minutes of Tuesday June 18, 2019

1) Call to order

a) Interim Chair Paul Leavy called the meeting to order at 9:50 AM in the University Center, Magnolia Room 1.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present Heidi Browning, Jacob Bell\*, Jeanine Boddie, La Van\*, Haley Chaney, Ashley Cooper, Pepper Croft, Donnell Davis, Angelica Gannon, Dr. Eric Howington\* (Dr. Debbie Pain proxy), Julienne Jackson, Michael Kitchen, Yvonne Landers, Paul Leavy, Matthew McIntyre (Michael Kitchen proxy), Laura Pitts (Adm Svces), Doug Jordan (IT), Elise Ng (CAMP), Adrian Taylor, Dr. Cheri Tillman, Dr. Cheri Smith (Provost), Quincy Thomas (IT), Dr. Cheri Waskosky (Bookstore), Holly Wright (Counseling)

c) The following members were absent: Philip Foster, Selenseia Hooper, Bob Lee\*, Catherine McArthur, Dr. Gerald Williams. Please send a proxy if you cannot attend a meeting.

3) Communication with Administration

- a) Dr. Smith indicated changes to the leadership of the COEHS starting on July 1, 2019 and is asking for COSA to provide representation on the committee assisting with the changes.
- b) Dr. Smith reminded everyone of the farewell event this afternoon for Dr. Orenduff and Noviello in Ashley Hall Rotunda.
- c) Dr. Smith indicated that summer enrollment is up sharply which carries significant implications with it. In addition, fall 2019 enrollment is trending up as well.

4) Special Order of the Day

a) The Employee of the Semester recognition took place at the meeting. HR Director Jeanine Boddie Van announced the following nominees.

- 1) 2<sup>nd</sup> Runner Up - Karin Fonseca Barber
- 2) 1<sup>st</sup> Runner Up - Dr. Cheri Tillman
- 3) Winner - Caitlin Connelly

Congratulations to all our nominees and thank you for all you do for VSU!

5) Approval of Minutes

a) Yvonne Landers made a motion to approve the May 2019 minutes which was seconded by Adrian Taylor. The minutes were approved unanimously.

6) Treasurer's Report

a) Janet Wade made a motion to approve the May and June 2019 Treasurer's reports which was seconded by Laura Pitts. The reports were approved unanimously.





| Column1              | Column2                      | Column3  | Column4      | Column5         |
|----------------------|------------------------------|----------|--------------|-----------------|
| Month of:            | Description                  | Deposits | Expenditures | Current Balance |
| 5/20/2019            |                              |          |              |                 |
| FUND 10 COSA 1481060 | Financial Activities         |          |              |                 |
|                      | Beginning Balance            |          |              | 107.48          |
|                      | Mail                         |          | -3.05        |                 |
|                      |                              |          |              |                 |
|                      |                              |          |              |                 |
|                      | Pending Financial Activities |          |              |                 |

(Note: Pending Financial activities are estimated costs only.)

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| Column1  | Column2                               | Column3  | Column4      | Column5         |
|--|---------------------------------------|----------|--------------|-----------------|
| Month of:  | Description                           | Deposits | Expenditures | Current Balance |
| 6/18/2019  |                                       |          |              |                 |
| FUND 10 COSA 1481060   | Financial Activities                  |          |              |                 |
|  | Beginning Balance                     |          |              | 104.43          |
|  | Printing COSA cards                   |          | -104.43      |                 |
|  |                                       |          |              |                 |
|  |                                       |          |              |                 |
|  | Pending Financial Activities          |          |              |                 |
| (Note: Pending Financial activities are estimated costs only.) |                                       |          |              |                 |
|  | Est. Balance after Pending Activities |          |              | -               |
|  |                                       |          |              | 0.00            |
| VSU Foundation - Discretionary 90109                           | Financial Activities                  |          |              |                 |
|  | Beginning Balance                     |          |              | 1,898.23        |
|  | Breakfast for 5/21                    |          |              |                 |

|  |                                       |  |  |        |
|--|---------------------------------------|--|--|--------|
|  |                                       |  |  |        |
|  | Pending Financial Activities          |  |  |        |
|  |                                       |  |  |        |
|  | Est. Balance after Pending Activities |  |  | 184.00 |

*Submitted by  
Yvonne Le Roy-Landers, Treasurer*