

Valdosta State University Monetary Service Agreement Form 7.829 0 Td () d 7n}

Registration form.

A. Supplier's Full Legal Name		F. Service Start Date	
B. Supplier Email		G. Service End Date	
C. Supplier Contact Phone		H. Service Fee	

PART2: DEPARTMENT INFORMATION

PART3: PROJECT QUESTIONS.

Y/N

A. End User Department		1. Is the project's initial term fully funded?	
B. Budget Manager Name		2. Does the Scope of Work fully detail the anticipated project?	
C. Primary Contact Name		3. Are all project documents attached? (SOW, Quote, etc.)	
D. Primary Contact Email		4. Is this vendor be processing credit card data on behalf of VSU?	
E. Project Manager Phone		5. Will vendor regularly interact with minors, students, employees, monies, sensitive/confidential data or facilities? (for example, an HVAC repair crew with extended access to a building for more than 5 business days)	
F. VSU Budget Chart String			

PART4: AGREEMENT.

This Service Agreement, (the "Agreement") is made between The Board of Regents of the University System of Georgia by and on behalf of Valdosta State University, located at 1500 North Patterson Street, Valdosta, Georgia (VSU) and the abovenamed Supplier.

In consideration of the mutual agreements and promises stated in this Agreement and for other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

I. Supplier will provide the following detailed Scope of Work (describe fully):

II. VSU will:

- a. Pay Supplier the Fee for Supplier's Services in accordance with the terms and conditions of this Agreement.
- b. Provide access to those VSU facilities and/or properties reasonably necessary for Supplier to carry out Supplier's responsibilities under this Agreement.
- c. Any additional responsibilities that VSU commits to (must be approved by Procurement prior to this form being signed by either party)

III. Independent Contractor Status.

The parties to this Agreement are independent contractors, and not employer/employee, agent/principle, partners, or joint venturers.

IV. Terms & Conditions.

This Agreement is governed by VSU's Standard Purchase Order Terms and Conditions, which are published at the following URL:

[http:// www.valdosta.edu/administration/financeadmin/financialservices/procurement/termsandconditions.pdf](http://www.valdosta.edu/administration/financeadmin/financialservices/procurement/termsandconditions.pdf)

and which are incorporated herein by reference. This Agreement is likewise subject to all federal and state laws, Board of Regents policies, and VSU policies.

