

# VSU Bursary

## Student Financial Services

Location: University Center, Entrance #6  
Webpage: [www.valdosta.edu/bursary](http://www.valdosta.edu/bursary)  
Phone: (229) 333-5725 or 1-800-618-1878 (option 6)  
Email: [studentaccounts@valdosta.edu](mailto:studentaccounts@valdosta.edu)

The Bursary manages the University's billing and payment services for Student Accounts.

### Online Student Account Center (OSAC)

The Online Student Account Center is a self-service portal for VSU students and authorized users for the following activities:

- x Account Activity and Balance Information
- x Direct Deposit Management
- x 1098-T Tax Information

Accessing OSAC (students):

billing statements, account activity, 1098-T tax statements, payment history, and account activity.

Step-by-Step Instructions for OSAC :

- x [www.valdosta.edu/administration/finance-admin/financial-services/students/online-account-instructions.php](http://www.valdosta.edu/administration/finance-admin/financial-services/students/online-account-instructions.php)

## Payments (cont'd)

### Out-of-Pocket Payments

- x In person via cash, check, cashier's check, or money order (credit/debit cards accepted online only)
- x By mail via check, cashier's check, or money order:  
VSU Bursary  
Attn: Cashiers  
1500 N. Patterson St.  
Valdosta, GA 31698  
(Make check payable to VSU & include VSU ID # on check)
- x Online via webcheck or credit/debit card using OSAC (2.85% convenience fee charged for credit/debit card payments)

### Short -Term Loan (STL)

- x Students may apply for a STL with the Bursary to pay their Student Account balance
- x STL's must be repaid in full by the end of the semester
- x Eligibility criteria & additional information can be viewed at [www.valdosta.edu/administration/finance-admin/financial-services/students/services/short-term-loans.php](http://www.valdosta.edu/administration/finance-admin/financial-services/students/services/short-term-loans.php)

### 3<sup>rd</sup> Party Contract s

- x Companies or organizations desiring to be billed for all or part of a student's term charges must provide a "Billing Authorization" each semester
- x It is the student's responsibility to ensure the Billing Authorization is received by the Bursary's 3rd Party Contracts Accountant by the fee payment deadline
- x The student is responsible for payment of all charges if the 3rd party declines to pay.
- x Common 3rd party contracts include Florida Prepaid, Tuition Assistance (TA), Post 9/11 GI Bill (Ch.33), and Vocational Rehabilitation (Ch.31)
- x Additional information can be viewed at [www.valdosta.edu/administration/finance-admin/financial-services/students/services/payments-on-student-accounts-by-third-parties.php](http://www.valdosta.edu/administration/finance-admin/financial-services/students/services/payments-on-student-accounts-by-third-parties.php)

## Payments (cont'd)

### Financial Aid

- x Students should ensure their anticipated financial aid is reflected in the OSAC.
- x The Office of Financial Aid is available to assist with financial aid-related questions: [finaid@valdosta.edu](mailto:finaid@valdosta.edu)

## Refunds

### Direct Deposit (fastest & most secure method)

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